

SKYlight Board



Date: Monday 05 August 2024
 Time : 4.30pm
 Venue: Cornerstone, SHG Boardroom

Lead Officer: Anne-Marie Heil, Director of Customer Services
 Contact: Jonny Kelly – Governance & Scrutiny Officer
 0161 218 1666 jonathan.kelly@stockporthomes.org

ITEM NO	ITEM	Sign off	OFFICER
01	APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST		JKEL
02a	MINUTES FROM 05 MAY 2024		JKEL
02b	ACTION MONITOR FROM 05 MAY 2024		
03	SKYLIGHT MARKETING UPDATE (CONSULTATION)	That the Board will review and give feedback on the SKYlight action plan 2024-2025	VC
03a	appendix one		
04	FURNITURE RECYCLING & FURNISHED TENANCIES REPORT 2023-24 (ASSURANCE)	That the Board note the content of this report	WH
05	SKYLIGHT BUSINESS PLAN YEAR 3 UPDATE (ASSURANCE)	That SKYlight Board discuss and note the progress made	AMH
05a	appendix one		
06	SAFEGUARDING REPORT (ASSURANCE)	That the Board takes assurance over the arrangements for safeguarding at SHG.	AMH
07	SKYLIGHT PROGRESS AND FINANCE UPDATE (ASSURANCE)	That the SKYlight Board note and discuss the progress and financial position to date.	AMH / JKEN
07a	appendix one		
07b	appendix two		
07c	appendix three		

08	SKYLIGHT GOVERNANCE REPORT (DECISION)	That SKylight Board: i. Note the self-assessment against the Small Charities Code of Governance which demonstrates near full compliance with the code. ii. Agree the appointment of Anne-Marie Heil, Director of Customer Services as Secretary of SKylight, and Rachel Cossey, Governance Manager as Deputy Secretary for FCA purposes. iii. Note the outcome of recent recruitment processes and the SHG Board Remuneration and Expenses Policy.	JKEL / RC
08a	appendix one		
09	SKYLIGHT QUARTER ONE 2024-25 RISK REPORT (ASSURANCE)	That the SKylight Board take assurance from the contents of the Quarter One Risk Report.	SD
09a	appendix one		
10	SHG REPORTS FROM PREVIOUS QUARTER (ASSURANCE)		JKEL
11	FORWARD PLAN		JKEL
11a	appendix one		

Initial	Officer name	Job Title
VC	Verity Calderbank	Head of Marketing
RC	Rachel Cossey	Governance Manager
SD	Sam Donigan	Head of Assurance
AMH	Anne-Marie Heil	Director of Customer Services & Lead Officer
WH	Wayne Hurst	Furniture Projects Team Leader
JKEL	Jonny Kelly	Governance and Scrutiny Officer
JKEN	John Kennedy	Assistant Director - Corporate Finance
JNH	Julie Nelson-Hall	Social Inclusion Team Leader
AW	Amanda Ward	Head of Inclusion