

# SKylight Board



Date: Monday 05 February 2024

Time : 4.30pm

Venue: Cornerstone, SHG Boardroom

Lead Officer: Si Welch, Director of Housing Plus

Contact: Jonny Kelly – Governance & Scrutiny Officer

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ITEM NO	ITEM	Recommendations	OFFICER
01	APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST		JKEL
02a 02b	MINUTES FROM 04 NOVEMBER 2023 ACTION MONITOR FROM 04 NOVEMBER 2023		JKEL
03 03a 03b	SKYLIGHT QUARTER THREE 2023-24 RISK REPORT, SKYLIGHT RISK REGISTER FOR 2024-25 AND DRAFT INTERNAL AUDIT PLAN FOR 2024-25 (ASSURANCE) appendix one appendix two	That the SKylight Board: <ul style="list-style-type: none"> <li>• Take assurance from the contents of the Quarter Three 2023-24 Risk Report</li> <li>• Approve the 2024-25 SKylight Risk Register subject to ratification by SHG Board, and</li> <li>• Comment on the draft Internal Audit Plan for 2024-25</li> </ul>	SD
04	PEOPLE AND OD UPDATE (PRESENTATION)		LJ
05	UPDATE ON YOUR LOCAL PANTRY (PRESENTATION)		JNH
06	FUNDING UPDATE (PRESENTATION)		MR
07	YOUTH UPDATE AND SUMMER HOLIDAY CLUB		JNH

	<b>SHOWCASE (PRESENTATION)</b>		
<b>08</b>	<b>SKYLIGHT PROGRESS AND FINANCE UPDATE (ASSURANCE)</b>	That SKylight Board note and discuss the progress and financial position to date	<b>AMH / JKEN</b>
08a	appendix one		
08b	appendix two		
08c	appendix three		
<b>09</b>	<b>SKYLIGHT BUDGET 2024/25 (DECISION)</b>	That SKylight Board approve the 2024/25 budget.	<b>JKEN / AMH</b>
09a	appendix one		
<b>10</b>	<b>SHG REPORTS FROM PREVIOUS QUARTER (ASSURANCE)</b>	That SKylight Board raise any queries that they have in relation to any of the reports added to Team Engine from the last quarter	<b>JKEL</b>
<b>11</b>	<b>FORWARD PLAN</b>		<b>JKEL</b>
11a	appendix one		

<b>Initial</b>	<b>Officer name</b>	<b>Job Title</b>
<b>RC</b>	Rachel Cossey	Governance Manager
<b>SD</b>	Sam Donigan	Head of Assurance
<b>AMH</b>	Anne-Marie Heil	Assistant Director – SKylight
<b>LJ</b>	Laura Jennings	HR Business Partner
<b>JKEL</b>	Jonny Kelly	Governance and Scrutiny Officer
<b>JKEN</b>	John Kennedy	Assistant Director - Corporate Finance
<b>JNH</b>	Julie Nelson-Hall	Social Inclusion Team Leader
<b>MR</b>	Mark Rogers	Funding Officer
<b>SW</b>	Si Welch	Director of Housing Plus