

# SKYlight Board



Date: Monday 03 February 2024

Time : 4.30pm

Venue: Cornerstone, SHG Boardroom

Lead Officer: Anne-Marie Heil, Director of Customer Services

Contact: Jonny Kelly – Governance Officer

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ITEM NO	ITEM	RECOMMENDATION	OFFICER
01	<b>APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST</b>		<b>JKEL</b>
02a	<b>MINUTES FROM 04 NOVEMBER 2024</b>		<b>JKEL</b>
02b	<b>ACTION MONITOR FROM 04 NOVEMBER 2024</b>		
03	<b>SKYLIGHT QUARTER THREE 2024-25 RISK REPORT AND THE 2025-26 SKYLIGHT RISK REGISTER (DECISION SUBJECT TO RATIFICATION)</b>	That the SKYlight Board take assurance from the contents of the Quarter Three Risk Report, approve the amendment to the risk rating for Risk No. 4, approve the 2025-26 Risk Register, comment on the Risk Appetite Statement and provide feedback on the draft Internal Audit Plan for 2025-26.	<b>SD</b>
03a	appendix one		
03b	appendix two		
03c	appendix three		
04	<b>SKYLIGHT PROGRESS &amp; FINANCE UPDATE REPORT QUARTER 3 2024/25 (ASSURANCE)</b>	That SKYlight Board note and discuss the progress and financial position to date.	<b>AMH / JKEN</b>
04a	appendix one		
04b	appendix two		
04c	appendix three		
05	<b>SKYLIGHT BUDGET 2025/26 (DECISION)</b>	That SKYlight Board approve the 2025/25 budget.	<b>JKEN</b>
05a	appendix one		
06	<b>CUSTOMER VULNERABILITIES UPDATE (PRESENTATION)</b>	That the Board comment on the presentation.	<b>MS</b>

<b>07</b>	<b>SUPPORTING COMMUNITIES' STRATEGIES UPDATE (ASSURANCE)</b>	That Board note the progress made against the Supporting Communities Strategic objectives and the inclusion of a new objective taken from the Civil Society Support Strategy, enabling the Civil Society Support Strategy to be discontinued due to the significant duplication between both documents.	<b>AW</b>
07a 07b	appendix one appendix two		
<b>08</b>	<b>YOUR LOCAL PANTRY (YLP) UPDATE (PRESENTATION)</b>	That SKylight Board comment on the presentation.	<b>JNH /AW</b>
<b>09</b>	<b>SHG REPORTS FROM PREVIOUS QUARTER (ASSURANCE) (VERBAL)</b>		<b>JKEL</b>
<b>10</b>	<b>FORWARD PLAN</b>		<b>JKEL</b>
<b>11</b>	<b>REVIEW OF THE MEETING</b>		<b>CHAIR</b>

<b>Initial</b>	<b>Officer name</b>	<b>Job Title</b>
<b>RC</b>	Rachel Cossey	Governance Manager
<b>SD</b>	Sam Donigan	Head of Assurance
<b>AMH</b>	Anne-Marie Heil	Director of Customer Services & Lead Officer
<b>JKEL</b>	Jonny Kelly	Governance Officer
<b>JKEN</b>	John Kennedy	Assistant Director - Corporate Finance
<b>JNH</b>	Julie Nelson-Hall	Social Inclusion Team Leader
<b>MS</b>	Martin Saunders	Head of Customer Access
<b>AW</b>	Amanda Ward	Head of Inclusion