

SKYlight Board



Date: Monday 04 November 2024

Time : 4.30pm

Venue: Cornerstone, SHG Boardroom

Lead Officer: Anne-Marie Heil, Director of Customer Services

Contact: Jonny Kelly – Governance Officer

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ITEM NO	ITEM	Sign off	OFFICER
01	APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST		JKEL
02a	MINUTES FROM 05 AUGUST 2024		JKEL
02b	ACTION MONITOR FROM 05 AUGUST 2024		
02c	NOTES FROM SKYLIGHT BOARD AWAY DAY 14 OCTOBER 2024		
03	SKYLIGHT DATA UPDATE (PRESENTATION)	That SKYlight Board note the presentation	AL
04	SKYLIGHT PEOPLE AND OD UPDATE (ASSURANCE) (CONFIDENTIAL)	That the SKYlight Board note and acknowledge the contents of this report which accompanies the People update presentation.	LJ / AB
04a	appendix one		
04b	appendix two		
05	YOUR LOCAL PANTRY (YLP) SIX MONTH UPDATE (ASSURANCE)	That the Board note the progress and achievements of the YLP service.	JNH
06	YOUTH UPDATE (PRESENTATION)	That SKYlight Board note the presentation	JNH
07	SKYLIGHT PROGRESS AND FINANCE UPDATE (ASSURANCE)	That SKYlight Board note and discuss the progress and financial position to date.	AMH / JKEN
07a	appendix one		
07b	appendix two		
07c	appendix three		

08	SKYLIGHT QUARTER TWO 2024-25 RISK REPORT (ASSURANCE)	That the SKylight Board take assurance from the contents of the Quarter Two Risk Report	SD
08a	appendix one		
09	SHG REPORTS FROM PREVIOUS QUARTER (ASSURANCE)	That SKylight Board raise any questions relating to the Board reports from elsewhere in the SHG governance structure, which were previously uploaded to TeamEngine	JKEL
10	FORWARD PLAN		JKEL
11	REVIEW OF MEETING		CHAIR

Initial	Officer name	Job Title
AB	Anthony Brady	Strategic Lead for Culture and Engagement
RC	Rachel Cossey	Governance Manager
SD	Sam Donigan	Head of Assurance
AMH	Anne-Marie Heil	Director of Customer Services & Lead Officer
LJ	Laura Jennings	HR Business Partner
JKEL	Jonny Kelly	Governance Officer
JKEN	John Kennedy	Assistant Director - Corporate Finance
AL	Alison Leach	Head of Data
JNH	Julie Nelson-Hall	Social Inclusion Team Leader