

# SKYlight Board

Date: Tuesday 07 May 2024

Time : 4.30pm

Venue: Cornerstone, SHG  
Boardroom

Lead Officer: Anne-Marie Heil, Assistant Director of SKYlight

Contact: Jonny Kelly – Governance & Scrutiny Officer

0161 218 1666 [jonathan.kelly@stockporthomes.org](mailto:jonathan.kelly@stockporthomes.org)



ITEM NO	ITEM	Recommendations	OFFICER
01	<b>APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST</b>		<b>JKEL</b>
02a	<b>MINUTES FROM 05 FEBRUARY 2024</b>		<b>JKEL</b>
02b	<b>ACTION MONITOR FROM 05 FEBRUARY 2024</b>		
03	<b>VULNERABILITY POLICY (PRESENTATION)</b>		<b>MS</b>
04	<b>SKYLIGHT 2023/24 YEAR END STATUTORY ACCOUNTS (DECISION)</b>	That SKYlight Board note and comment on the draft Financial Statements including Directors' reports and Reserves Policy for SKYlight. The Board will subsequently be requested to approve these later in the summer, following completion of the external audit.	<b>JKEN / AMH</b>
04a	appendix one		
05	<b>SKYLIGHT – USE OF GIFT AID (ASSURANCE)</b>	That SKYlight Board note and discuss the use of Gift Aid	<b>AMH / KC</b>
06	<b>SKYLIGHT PROGRESS AND FINANCE UPDATE (ASSURANCE) (CONFIDENTIAL)</b>	That SKYlight Board note and discuss the progress and financial position to date	<b>AMH / JKEN</b>
06a	appendix one		
06b	appendix two		
06c	appendix three		
06d	appendix four		

<b>07</b>	<b>SKYLIGHT GOVERNANCE REPORT (DECISION)</b>	That SKylight Board: i. Note the self-assessment against the Small Charities Code of Governance which demonstrates near full compliance with the code.  ii. Approve the approach to appoint up to two Board members to the Board and to appoint the Chair from within the existing Board membership	<b>JKEL / RC</b>
07a	appendix one		
<b>08</b>	<b>YOUR LOCAL PANTRY (YLP) REPORT (DECISION)</b>	That Board note and discuss the report and approve the existing model of service delivery, with recent changes, for the medium-term.	<b>JNH</b>
<b>09</b>	<b>SKYLIGHT QUARTER FOUR 2023-24 RISK REPORT (ASSURANCE)</b>	That the SKylight Board take assurance from the contents of the Quarter Four Risk Report.	<b>SD</b>
09a	appendix one		
<b>10</b>	<b>SHG REPORTS FROM PREVIOUS QUARTER (ASSURANCE)</b>		<b>JKEL</b>
<b>11</b>	<b>FORWARD PLAN</b>		<b>JKEL</b>
11a	appendix one		

<b>Initial</b>	<b>Officer name</b>	<b>Job Title</b>
<b>RC</b>	Rachel Cossey	Governance Manager
<b>KC</b>	Kelly Cleaver	Management Accountant
<b>SD</b>	Sam Donigan	Head of Assurance
<b>AMH</b>	Anne-Marie Heil	Assistant Director – SKylight
<b>JKEL</b>	Jonny Kelly	Governance and Scrutiny Officer
<b>JKEN</b>	John Kennedy	Assistant Director - Corporate Finance
<b>JNH</b>	Julie Nelson-Hall	Social Inclusion Team Leader
<b>MS</b>	Martin Saunders	Head of Customer Access
<b>AW</b>	Amanda Ward	Head of Inclusion
<b>SW</b>	Si Welch	Director of Housing Plus